

Code of Conduct for

## Swedish Arena for Additive Manufacturing of Metals

All activities within the Arena must be in compliance with applicable competition law. For all activities within the Arena, the following shall apply:

Participating Parties agree that all meetings and activities within the Arena will be conducted in strict accordance with applicable competition law. No prohibited information exchange or other prohibited conduct will take place at meetings or in conjunction with other activities. The Parties will thereby adhere to the guidelines presented in this document. Each participating Party is responsible for ensuring that representatives of the respective Party who participate in meetings will comply with these guidelines.

### Competition Law Compliance Policy - Guidelines for Meetings

The Parties will undertake to ensure compliance with the below stated guidelines at all meetings and in conjunction with all activities of the Swedish Arena for Additive Manufacturing of Metals, referred to hereinafter as "the Arena". Note that these guidelines do not give a full account of anti-competition issues which may arise in conjunction with meetings. In the event of uncertainty, legal advice should be sought.

#### Prohibited discussion topics

The following topics are particularly sensitive with respect to competition law and should be avoided at all meetings within the framework of the Arena; e.g.:

- Prices and other price-related elements (e.g., actual prices, discounts, price computation methods);
- Revenues, sales volumes, production volumes and market shares
- Tenders, ongoing bids or plans to bid for business;
- Purchase volumes, purchase prices, the contents of purchasing agreements, etc.;
- Cost structures (R&D, production and distribution), profit margins, production capacity, expenditures/investments, etc.;
- Boycotting of other companies or products
- Disclosure of company-specific statistics that are not historical and publicly known;
- The individual forecasts and business strategies of the Parties.

#### Permissible discussion topics

The following topics are generally not considered sensitive from a competition-law perspective:

- Information that does not concern competitive parameters (see above);
- Information that is publicly available;
- Information that is historical (at least one year old).

## **Meeting guidelines**

The following guidelines shall apply to all meetings of the Arena.

- For all meetings there must always be a written agenda; the agenda must be distributed well in advance of the meeting;
- To avoid any possible infringement of this Code of Conduct, each participant should check the agenda in advance and object to what appears non-compliant;
- Minutes must be kept for each meeting; these minutes will be distributed to all participants;
- Discussions before, during and after meetings should be restricted to items on the agenda.

If a participant takes up an issue that may be construed as sensitive or non-compliant with respect to competition, the discussion must be discontinued. When participants insist on discussing matters that may infringe competition law, other participants should leave the meeting immediately and ensure that this is recorded in the minutes.